



New Hampshire  
 Department of  
 Revenue Administration

2016  
 MS-737

**Budget of the Town of Andover**  
 Form Due Date: 20 Days after the Town Meeting

**THIS BUDGET SHALL BE POSTED WITH THE WARRANT**  
 This form was posted with the warrant on: FEBRUARY 22, 2016

For assistance please contact the NH DRA Municipal and Property Division  
 P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Printed Name	Signature
Arlin Weathers	
Edward Wheeler	
James Delaney Sr	
Wendy E. Pritchard	

A copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL AND PROPERTY DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487

**Appropriations**

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$68,491	\$67,868	\$68,241	\$0	\$68,241	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$60,325	\$60,325	\$62,065	\$0	\$62,065	\$0
4150-4151	Financial Administration	02	\$95,891	\$93,120	\$90,890	\$0	\$90,890	\$0
4152	Revaluation of Property	02	\$25,111	\$19,277	\$23,184	\$0	\$23,184	\$0
4153	Legal Expense	02	\$19,200	\$29,024	\$29,200	\$0	\$29,200	\$0
4155-4159	Personnel Administration	02	\$52,472	\$51,103	\$59,889	\$0	\$59,889	\$0
4191-4193	Planning and Zoning	02	\$6,869	\$10,349	\$28,025	\$0	\$28,025	\$0
4194	General Government Buildings	02	\$20,788	\$20,360	\$27,643	\$0	\$27,643	\$0
4195	Cemeteries	02	\$1,000	\$7,958	\$24,969	\$0	\$24,969	\$0
4196	Insurance	02	\$97,867	\$89,298	\$120,066	\$0	\$120,066	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	02	\$0	\$0	\$34,266	\$0	\$34,266	\$0
<b>Public Safety</b>								
4210-4214	Police	02	\$188,287	\$0	\$189,571	\$0	\$189,571	\$0
4215-4219	Ambulance	02	\$36,750	\$0	\$36,750	\$0	\$36,750	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection	02	\$2,600	\$0	\$2,600	\$0	\$2,600	\$0
4290-4298	Emergency Management	02	\$4,000	\$0	\$6,000	\$0	\$6,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$478,360	\$0	\$498,677	\$0	\$498,677	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$6,400	\$0	\$4,000	\$0	\$4,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0

Sanitation												
4321	Administration											
4323	Solid Waste Collection			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		02	\$183,247	\$0	\$192,098	\$0	\$192,098	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup			\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment												
4331	Administration			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric												
4351-4352	Administration and Generation			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health												
4411	Administration			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		02	\$500	\$0	\$500	\$0	\$500	\$0	\$500	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		02	\$14,590	\$0	\$16,770	\$0	\$16,770	\$0	\$16,770	\$0	\$0
Welfare												
4441-4442	Administration and Direct Assistance			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		02	\$15,000	\$0	\$18,000	\$0	\$18,000	\$0	\$18,000	\$0	\$0
Culture and Recreation												
4520-4529	Parks and Recreation		02	\$26,200	\$0	\$22,500	\$0	\$22,500	\$0	\$22,500	\$0	\$0
4550-4559	Library		02	\$40,900	\$0	\$41,000	\$0	\$41,000	\$0	\$41,000	\$0	\$0
4583	Patriotic Purposes			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		02	\$20,000	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$0
Conservation and Development												
4611-4612	Administration and Purchasing of Natural Resources			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		02	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$0
4631-4632	Redevelopment and Housing			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service												
4711	Long Term Bonds and Notes - Principal			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		02	\$12,000	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0	\$0
4790-4799	Other Debt Service			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Capital Outlay										
4901	Land									
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$68,776	\$62,615	\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out										
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$32,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$1,579,924	\$511,297	\$1,612,904	\$0	\$0	\$1,612,904	\$0	\$0

**Special Warrant Articles**

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations		Actual Expenditures		Selectmen's		Budget	
			Prior Year as Approved by DRA	Approved by DRA	Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)	Committee's Appropriations Ensuing FY (Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings	08	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000
4915	To Capital Reserve Fund	03	\$0	\$0	\$0	\$262,976	\$0	\$0	\$0	\$262,976
4915	To Capital Reserve Fund	09	\$0	\$0	\$0	\$179,888	\$0	\$0	\$0	\$179,888
4916	To Expendable Trusts/Fiduciary Funds	04	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000
Special Articles Recommended			\$0	\$0	\$0	\$487,864	\$0	\$0	\$0	\$487,864
<b>Individual Warrant Articles</b>										
4902	Machinery, Vehicles, and Equipment	07	\$18,503	\$18,503	\$0	\$30,000	\$0	\$0	\$0	\$30,000
4902	Machinery, Vehicles, and Equipment	06	\$50,273	\$50,273	\$0	\$33,160	\$0	\$0	\$0	\$33,160
4902	Machinery, Vehicles, and Equipment	05	\$0	\$0	\$0	\$15,687	\$0	\$0	\$0	\$15,687
Individual Articles Recommended			\$68,776	\$68,776	\$0	\$78,847	\$0	\$0	\$0	\$78,847

**Revenues**

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	02	\$8,125	\$5,000	\$5,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$24,785	\$20,000	\$20,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	02	\$190	\$200	\$200
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$49,365	\$50,000	\$50,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$6,153	\$0	\$0
3220	Motor Vehicle Permit Fees	02	\$400,315	\$385,000	\$385,000
3230	Building Permits	02	\$4,003	\$4,000	\$4,000
3290	Other Licenses, Permits, and Fees	02	\$4,682	\$9,430	\$9,430
3311-3319	From Federal Government		\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$113,586	\$113,000	\$113,000
3353	Highway Block Grant	02	\$93,510	\$90,000	\$90,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$129	\$125	\$125
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$6,584	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$57,575	\$125,000	\$125,000
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$500	\$0	\$0
3502	Interest on Investments	02	\$2,203	\$1,500	\$1,500
3503-3509	Other	02	\$48,241	\$35,000	\$35,000

Interfund Operating Transfers In									
3912	From Special Revenue Funds				\$0	\$0			\$0
3913	From Capital Projects Funds				\$0	\$0			\$0
3914A	From Enterprise Funds: Airport (Offset)				\$0	\$0			\$0
3914E	From Enterprise Funds: Electric (Offset)				\$0	\$0			\$0
3914O	From Enterprise Funds: Other (Offset)				\$0	\$0			\$0
3914S	From Enterprise Funds: Sewer (Offset)				\$0	\$0			\$0
3914W	From Enterprise Funds: Water (Offset)				\$0	\$0			\$0
3915	From Capital Reserve Funds		02		\$0	\$250,000		\$250,000	\$0
3916	From Trust and Fiduciary Funds				\$0	\$0			\$0
3917	From Conservation Funds				\$0	\$0			\$0
<b>Other Financing Sources</b>									
3934	Proceeds from Long Term Bonds and Notes				\$0	\$0			\$0
9998	Amount Voted from Fund Balance	09			\$225,000	\$179,888		\$179,888	\$0
9999	Fund Balance to Reduce Taxes				\$0	\$0			\$0
<b>Total Estimated Revenues and Credits:</b>					<b>\$1,044,946</b>	<b>\$1,268,143</b>		<b>\$1,268,143</b>	<b>\$0</b>

**Budget Summary**

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$1,478,648	\$1,612,904	\$1,612,904
Special Warrant Articles Recommended	\$343,976	\$487,864	\$487,864
Individual Warrant Articles Recommended	\$68,776	\$78,847	\$78,847
TOTAL Appropriations Recommended	\$1,891,400	\$2,179,615	\$2,179,615
Less: Amount of Estimated Revenues & Credits	\$1,086,472	\$1,268,143	\$1,268,143
Estimated Amount of Taxes to be Raised	\$804,928	\$911,472	\$911,472

**Budget Committee Supplemental Schedule**

<b>1. Total Recommended by Budget Committee</b>		<b>\$2,179,615</b>
<b>Less Exclusions:</b>		
2. Principal: Long-Term Bonds & Notes	4711	\$0
3. Interest: Long-Term Bonds & Notes	4721	\$0
4. Capital outlays funded from Long-Term Bonds & Notes		\$0
5. Mandatory Assessments		\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)		\$0
<b>7. Amount Recommended, less Exclusions (Line 1 less Line 6)</b>		<b>\$0</b>
8. 10% of Amount Recommended, less Exclusions (Line 7 x 10%)		\$0
<b>Collective Bargaining Cost Items:</b>		
9. Recommended Cost Items (Prior to Meeting)		\$0
10. Voted Cost Items (Voted at Meeting)		\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)		\$0
<b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>		
12. Amount Recommended (Prior to Meeting)		\$0
13. Amount Voted (Voted at Meeting)		\$0
14. Amount voted over recommended amount (Difference of Lines 12 and 13)		\$0
<b>15. Bond Override (RSA 32:18-a), Amount Voted</b>		<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting:</b>		
<i>(Line 1 + Line 8 + Line 11 + Line 15)</i>		
		\$0

